

**Decision Record - Instrument of Government for the Federated Governing Body of Our Lady's Alcester, St. Mary's Henley-in-Arden and St. Mary's Broadway (Worcestershire) Catholic Primary Schools**

**Cabinet Portfolio Holders taking decision:  
Joint Decision:**

**Cllr Heather Timms, Portfolio Holder for Child Safeguarding, Early Intervention & Schools**

**Signature or date agreed by e-mail:  
30 August 2011**

**Cllr David Wright, Portfolio Holder for Finance, Governance & IT**

**Signature or date agreed by e-mail:  
2 September 2011**

**Date of Decision: (NOT BEFORE 26 AUGUST 2011)**

**2 September 2011**

**Decision taken**

We approve the appended Instrument of Government for the Federated Governing Body of Our Lady's Alcester, St. Mary's Henley-in-Arden and St. Mary's Broadway (Worcestershire) Catholic Primary Schools effective from 1 September 2011.

**Reasons for Decisions**

1. Following a full consultation carried out, during May – June 2011, in accordance with The School Governance (Federations) (England) Regulations 2007, the governing bodies of Our Lady's Alcester, St. Mary's Henley-in-Arden and St. Mary's Broadway Catholic Primary Schools have decided to federate the three schools under one federated governing body with effect from 1 September 2011.
2. Under the above Regulations, the governing bodies of federating schools are required to agree jointly a draft Instrument of Government for the federated governing body and submit this to the Local Authority for approval. If the draft Instrument complies with the legal requirements for the constitution of a federated governing body, the Local Authority can approve the Instrument.

3. A draft Instrument complying with the legal requirements for the constitution of a federated governing body has been submitted to Warwickshire and Worcestershire Local Authorities by Our Lady's Alcester, St. Mary's Henley-in-Arden and St. Mary's Broadway Catholic Primary School governing bodies.
4. As the federating schools are Catholic Voluntary Aided Schools, the draft Instrument of Government also has to be approved by the Birmingham Catholic Diocesan Education Service. The draft Instrument has been initially approved by their Director of Education and will be formally submitted for approval by the Trustees at their meeting in mid-August.
5. Worcestershire Local Authority has been consulted on the constitution of the federated governing body and will be formally approving this draft Instrument of Government in mid-August also.

**Background Information/ factors considered in arriving at these decisions - (set out below or attach officer report):**

**Background  
Financial and Legal Implications**

Report Author: Mary Aitken, School Governance Support Officer  
 Head of Service: Greta Needham  
 Strategic Director: David Carter and Marion Davis  
 Portfolio Holders: Cllr Heather Timms and Cllr David Wright

**Checklist**

**Urgent matter: yes/no\***

No

**Confidential or Exempt (state category of exempt information)**

No

**Is the decision contrary to the budget and policy framework**

No

**List of Reports considered** [please attach or forward a copy]

**None**

**List of Background Papers** *[please include directorate contact names and numbers for access to background papers]*

**none**

**Any members and officers consulted or informed and any comments given.**

**Those consulted**

Cabinet Member	Cllr Heather Timms (Decision Maker)
	Cllr David Wright (Decision Maker)
Local Members:	Cllr Mike Gittus (Alcester Division)
	Cllr Mike Perry (Henley-in Arden Division)
Legal	Fay Ford <i>"comments incorporated into the report"</i>
	Alison Hallworth <i>"comments incorporated into the report"</i>
Finance	John Betts, Head of Finance

**For information:**

CYP&F O&S Chair and Vice Chair for information:

Cllr June Tandy  
Cllr John Ross

CYP&F O&S Spokespersons for information:

Cllr Peter Balaam  
Cllr Carolyn Robbins